ENGLISH AS A SECOND LANGUAGE

English as a Second Language (ESL) is the study of English deigned for non-native speakers of English. As the High Desert has become very diverse both culturally and linguistically, the need for language and cultural orientation has grown. Although not recognized as a separate major, ESL is a necessary component for success in any field for the nonnative student. Non-native speakers of English need to develop academic language skill necessary to accomplish their educational goals. The ESL Department as VVC seeks to help these students develop these skills by offering both credit and noncredit courses.

Areas of interest may include

- Vocational education
- Certificate program
- · Associate's degree
- · Certificate of Competency
- · Transfer to a four year university

This program is an intensive English language program for beginners of English and for those in the higher levels of English as a Second Language. The topics also include citizenship classes, computer and workplace literacy classes. These courses are offered for credit and noncredit.

There are 6 levels in the English as a Second Language Program. Each level is comprised of two or three core classes of Reading and Vocabulary, Writing and Grammar. Students who successfully complete Level 6 are eligible to advance into ENGL 101.0 English Composition and Reading.

New students must take an ESL Assessment test to determine appropriate course level placement. The TOEFL score is not required. Students taking noncredit take the CASAS test for suggested placement.

Career Opportunities

Although ESL is not recognized as a separate major, it is a necessary component for success in any field.

Faculty

Niehus, Monika

Ruiz, Maria

Credit Information

Location

VVC Main Campus 18422 Bear Valley Road Victorville, CA 92395

Eligibility

Classes are open to all. California residents pay \$46.00/unit

Classes

ESL levels 1-5; individual classes offered in reading, writing, grammar, listening and speaking.

Tests, homework and grades are part of each class. Computer Skills

Focus

Classes best prepare student for degree programs, vocational certificates, skills competency awards.

Enroll for a 16 week, 4hrs/wk per semester in one or more classes.

Attendance

Students must follow instructor's guidelines - usually not more than 3 absences

Support Services

EOPS, Disabled Student Program and Services, tutoring, writing lab, computer lab access and bilingual counselors.

Costs

All California residents pay \$46/unit for enrollment plus bus pass fees. Financial Aid and fee waivers available. Students pay for class textbooks, about \$60/per class.

Extras

VVTA-Bus pass included Student ID with photo Childcare available (12/unit student and low income)

Enrollment

- 1. Complete application (in English or Spanish)
 - a. Available on campus or online
 - Assistance available in ESL office or Student Services Building (#23) on campus
- 2. Take Placement Survey
- 3. Attend ESL orientation
- Complete Financial Aid (FAFSA application & CCPG) form, if applicable.
- 5. Register for classes in Student Services Building (#23) or online in Navigate.

ESL Faculty Offices - Main Campus

Bldg. 21 Rm. 132 and/or 126 (760) 245-4271 ext. 2126

Bilingual Counselors: (760) 245-4271 ext. 2713 or ext. 2388

Noncredit Information

Locations

Hesperia Site Hesperia High School - Off campus site 9898 Maple Ave Hesperia, CA 92345 Free Parking

VVC Main Campus 18422 Bear Valley Road Victorville, CA 92395 Parking permit needed

Eligibility

Noncredit ESL Classes are free and open to all nonnative English speakers.

Classes

ESL levels 1-5 listening and speaking, reading and writing.

ESL/Citizenship. Computer Skills

Focus

The NONCREDIT program is an open exit open entry program. You can sign up (with instructor's permission after the first class meeting) at any time during the semester. Tutors are available to assist with classroom activities. Software is available for supplemental learning.

Courses are offered for immigrants eligible for educational services in Citizenship, English as a Second Language, and work force preparation. ESL classes are offered in speaking, listening, reading, and writing to prepare students for classes in mathematics, decision-making and problem solving skills for job success and entry level position. Noncredit students can repeat courses. Tutors are available to assist with classroom activities.

Attendance

Regular attendance is encouraged to make progress

Support Services

Computer lab access Supplemental Software available in Communication Lab Student Services Bilingual Counselors and Career Counselors

Costs

Classes are free Parking at the Hesperia Site is free Parking at VVC is by permit only Textbooks are provided at no cost

Extras

Student ID with photo VVTA-Bus pass (not mandatory)

Enrollment

Complete the VVC Application for Admission Take CASAS assessment test Attend ESL orientation Register for class

ESL Office - Hesperia High School

9898 Maple Ave Room W26 Hesperia, CA 92345 (760) 245-4271 ext. 2126 or ext. 2128

Aprenda Inglés

Inglés Como Segundo Idioma (ESL)

ESL es el estudio de Inglés Como Segundo Idioma. El programa está diseñado para las personas en que el primer idioma no es inglés. California es un estado que es muy diverso en cultura e idiomas, donde la necesidad de aprender inglés es importantísimo para sobrevivir en la vida cotidiana estadounidense. Además el estudiante de ESL tiene que desarrollar destrezas en inglés para tener éxito en el colegio y la universidad. El programa de ESL tiene el fin asistirles en alcanzar sus metas personales y educativas.

Mejore sus habilidades de hablar, leer y escribir inglés

El colegio de Victor Valley ofrece dos programas

CRÉDITO

Lugar

Campus principal del colegio 18422 Bear Valley Road Victorville, CA 92395

Eligibilidad

Clases están disponibles para todos: residentes del estado de California pagan \$46 por unidad

Clases

Niveles de inglés del 1 al 6; se ofrecen clases individuales en lectura, escritura, gramática, conversación. Exámenes, tareas, y calificaciones son parte de la clase. Clases de Computación

Enfoque

Estas clases preparan al estudiante para cursar en dirección a obtener un diploma del colegio y para certificados vocacionales (carreras cortas). La mayoría de las clases son de 16 semanas, 4 horas por semana.

Asistencia

Los estudiantes deben seguir las reglas del profesor usualmente no se permiten más de 3 ausencias.

Servicio Estudiantil

EOPS, Programa para estudiantes con discapacidad, tutoría, laboratorio de escritura, accesso a computadoras y consejeros bilingües

Costos

Todos los residentes de California pagan \$46 por unidad para inscribirse, además de el pase del autobús. Formularios para ayuda financeiera para que sea exento de tarifas y matriculas. Los estudiantes deben pagar por sus libros, con un aproximado de \$60 por clase.

Extras

VVTA-pase de autobús Identificación estudiantil con foto Guardería disponible (solo estudiantes de tiempo completo (12 unidades) con bajos ingresos)

Inscripciones

- Llenar el formulario (Español) en el campus del colegio con asistencia disponible del departmento de ESL o en el edificio Student Services (#23)
- 2. Tomar el exámen de evaluación
- 3. Atender a la orientacición de ESL
- 4. Completar los formularios de ayuda financiera si es elegible.
- 5. Registarse para las clases en el edificio Student Services (#23) o puede hacerlo por internet mediante Navigate

Oficinas de ESL

Edificio 21 salones 132-126 o llamar al (760) 245-4271 ext. 2126

NO CRÉDITO

Lugar

Escuela secuandaria de Hesperia (HHS) 9898 Maple Ave Hesperia, CA

92345

y campus principal del colegio

Eligibilidad

Clases están disponibles para todos (clases gratis)

Clases

Niveles de inglés del 1 al 5; se ofrecen clases individuales en lectura y escritura, escuchar y hablar. Clases de ciudadanía estadounidense Clases de Computación

Enfoque

Comunicación, con énfasis en la vida diaria. Preparación para el trabajo y transferirse al colegio. La mayoría de las clases son de 2 días por semana pro 6 horas semanales o sábados por 6 horas (serán en el campus).

Asistencia

Se alienta al estudiante a que atienda regularmente para u progreso.

Servicio Estudiantil

EOPS, Programa para estudiantes con discapacidad, tutoría, laboratorio de escritura, accesso a computadoras y consejeros bilingües para carreras cortas.

Costos

Clases son gratis Los libros son prestados en clase

Extras

Identificación estudiantil con foto VVTA-pase de autobús (no es mandatorio)

Inscripciones

- 1. Llenar el formulario (Español) en el campus del colegio con asistencia disponible en el edificio Student Services (#23)
- 2. Tomar el exámen de evaluación
- 3. Atender a la orientacición de ESL
- 4. Registarse en las clases que desea

Oficina de ESL en Hesperia

Escuela secuandaria de Hesperia (HHS) 9898 Maple Ave Salones W25 y W24 Hesperia, CA 92345 o llamar (760) 245-4271 ext. 2126

ESL Level 1 Low-Beginning English Language Skills Certificate of Competency

(Noncredit) State Control Number: 42857 Program Code: ESL.L1LBELS.CCY Approved for Federal Financial Aid: No

ESL Low Beginning Language Skills Certificate of Competency. The ESL Low Beginning Language Skills Certificate will enable ESL Level 1students to progress towards the ESL Level 2 - ESL High Beginning Language Skills Certificate of Competency. The courses in this certificate are designed for students with no previous or very limited exposure to the English language. During the 216 hours of instruction, students are taught to communicate at a fundamental level and learn to express themselves in very short, simple sentences as well as understand simplified texts/conversations on familiar topics that are every-day life related. Skills taught at this level include reading and writing short sentences, responding to simple questions or filling out simplified forms. The ESL Low Beginning Language Skills Certificate could be successfully completed in one semester.

Total Certificate Hours: 192.0 - 216.0

Code	Title	Units
Required Cours	ses	
ESL 010.1	Listening & Speaking Level 1 Level 2	0.0
ESL 010.2	Reading and Writing Level 1	0.0
Total Units		0

ESL Level 2 High-Beginning Language Skills Certificate of Competency

(Noncredit) State Control Number: 42122 Program Code: ESLLVL2.NONCERT Approved for Federal Financial Aid: No

The ESL High-Beginning Language and Literacy Certificate is a set of two courses designed to further equip students with language and cultural proficiencies required to fulfill personal, vocational, and academic goals. The courses integrate language development with relevant life experiences. Skills for the ESL High- Beginning certificate include participating in routine work situations that require comprehension and response. Academic skills include getting basic meaning from printed materials and writing simple and compound sentences as well as short, simple paragraphs.

Total Certificate Hours: 192.0 - 216.0

Code	Title	Units
Required Courses		
ESL 010.3	High Beginning Listening and Speaking Level 2	0.0
ESL 010.4	Reading and Writing Level 2	0.0
Total Units		0

ESL Level 3 Low-Intermediate English Language Skills Certificate of Competency

(Noncredit) State Control Number: 42907 Program Code: ESL.L3LIELS.CCY Approved for Federal Financial Aid: No

The courses in the ESL Low Intermediate Language and Literacy Certificate focus on developing intermediate level receptive and productive language skills. Students will acquire grammar, vocabulary and language functions to improve proficiency. The course also emphasizes life skills. Topics are relevant to students' everyday lives. Writing skills focus on composing loosely written paragraphs.

Total Certificate Hours: 216.0

Code	Title	Units
Required Courses	;	
ESL 010.5	ESL Level 3 Low Intermediate Listening And Speaking	0.0
ESL 010.6	Reading and Writing Low Intermediate Level 3	0.0
Total Units		0

ESL Level 5 Advanced English Skills Certificate of Competency

(Noncredit) State Control Number: 43736 Program Code: ESL.L5AES.CCY Approved for Federal Financial Aid: No

This certificate is designed for non-native speakers of English who wish to improve English skills for career readiness, vocational training or for students interested in transitioning to college courses. Students will practice writing, grammar, listening, and speaking as it plays naturally in the workplace or in an academic setting. Students will be learning skills, such as interviewing skills, resume writing, and speaking confidently at work or in an academic setting.

Total Certificate Hours: 216.0

Total Unita		
ESL 010.9	ESL level 5 Bridge for College and Job Success	0.0
ESL 012A	Computer Literacy Skills Level 3	0.0
Required Courses	3	
Code	Title	Units

Total Units

English as a Second Language (ESL) Courses

AENG 10.1C Low Beginning ESL Computer Skills (0.0 Units)

This class is for ESL students with very little English skills who would like to learn the basics of computers. Students will learn basic computer literacy, keyboarding and internet skills for success in school and personal use.

Lab Hours: 54.0

Transfer. Not transferable

AENG 10.6 Low Intermediate Reading & Writing (0.0 Units)

This class is for non native speakers of English who are entering level three ESL. This class will focus on developing reading and writing skills. It is for people who already read and write English fairly well. Students will continue to develop their reading and writing in English. They will continue to learn grammar and spelling rules and will write loosely organized paragraphs. Lab Hours: 108.0

Transfer: Not transferable

ESL 02 Citizenship Preparation Level 2 (0.0 Units)

This course is designed for immigrants eligible for the naturalization process. The class will focus on practicing language skills needed to pass the written and oral naturalization interview. Students will practice responding to questions from the interview and the 100 questions as well as reading and writing basic sentences of every day life, civics and U.S.history. This course will not apply to the Associate Degree. Recommended Preparation: AENG 10.1 Lab Hours: 54.0

Transfer: Not transferable

ESL 2 Citizenship Preparation Level 2 (0.0 Units)

This course is for immigrants eligible for naturalization. Topics include U.S. History and civics. Class will prepare students for the naturalization interview. This course will not apply to the Associate Degree. Recommended Preparation: AENG 10.1

Lab Hours: 54.0

Transfer: Not transferable

ESL 010 Citizenship Preparation Level 1 Level 2 (0.0 Units)

This course is designed to prepare adult immigrants at the low beginning ESL level to successfully complete the naturalization process. This preparation includes developing English language skills and civics content knowledge; and learning about the application form N-400 and about the naturalization interview.

Lab Hours: 54.0

Transfer: Not transferable

ESL 010.1 Listening & Speaking Level 1 Level 2 (0.0 Units)

This is a noncredit course. It is for people with no ability to speak English or with very little English skills. The course will develop a basic understanding of English. Students will learn to respond to direct questions, statements, and learn common courtesies common in social situations. You will learn high-frequency commands and begin to participate in conversations with peers on familiar everyday topics. Lab Hours: 108.0

Transfer: Not transferable

ESL 010.2 Reading and Writing Level 1 (0.0 Units)

This noncredit ESL class is for nonnative speakers of English who have no English skills or have very limited abilities to read or write in English. The focus is developing reading and writing skills through narrative texts.Students practice writing at the sentence level and learn simple paragraph structure. Students will learn to complete everyday forms such as basic job applications, medical forms. Lab Hours: 108.0

Transfer. Not transferable

ESL 010.3 High Beginning Listening and Speaking Level 2 (0.0 Units)

This noncredit ESL course continues to develop English skills of nonnative speakers of English. Students will expand their listening and speaking skills with lab activities, role-playing, and teacher led activities. Students will practice responding to simple questions related to basic needs, make simple statements and learn everyday expressions related to immediate needs.

Lab Hours: 108.0 Transfer: Not transferable

ESL 010.4 Reading and Writing Level 2 (0.0 Units)

This class is designed for high beginning non-native English speakers who read and write at a very limited beginning level. The course will focus on basic reading and writing skills. Students will practice reading and filling out everyday forms. They will practice reading comprehension, vocabulary, rules of spelling, and basic grammar. Students will expand their knowledge of familiar words and phrases and use strategies to predict common words and phrases. Students will be introduced to simple narrative reading passages and identify patterns such as sequencing. This course does not apply to the Associates Degree. Lab Hours: 108.0

Transfer: Not transferable

ESL 010.5 ESL Level 3 Low Intermediate Listening And Speaking (0.0 Units)

This noncredit ESL course is for non-native English speakers wishing to continue to develop English skills. It is for people who already speak and understand English fairly well. In this course students will learn more grammar and vocabulary useful in a variety of settings such as at the workplace, in school, and everyday speaking and listening situations. Students will also be introduced to non-verbal communication skills and idiomatic expressions. There will be a strong emphasis on simulation and situational role-playing. This course will not apply to the Associate Degree.

Lab Hours: 108.0 Transfer. Not transferable

ESL 010.6 Reading and Writing Low Intermediate Level 3 (0.0 Units)

This non-credit class is for non-native speakers of English who are entering reading and writing ESL Level Three. This class will focus on further developing reading and writing skills. It is for people who already read and write English fairly well. Students will continue to develop their reading and writing skills in English. They will continue to learn grammar and spelling rules and will write loosely organized paragraphs. They will learn a variety of reading strategies and read fiction and non-fiction passages.

Lab Hours: 108.0

Transfer: Not transferable

ESL 010.7 ESL Listening and Speaking Level 4 High Intermediate (0.0 Units)

This is a Noncredit Level 4 course. This class is the continuation of Level 3 Speaking and Listening. It is for nonnative English speakers who already speak and understand enough English to describe everyday situations, challenges, and needs. In this class, students will continue to develop advanced vocabulary, idiomatic expressions, sentence structure, and grammar that naturally play in spoken English.There will be continued emphasis on speeches, simulation and role play. Students develop an understanding of language functions and expressions using correct intonation. This course does not apply to the Associates Degree. Lab Hours: 108.0

Transfer. Not transferable

ESL 010.8 Writing/Grammar/Reading High Intermediate Level 4 (0.0 Units)

This course is a noncredit course. It is designed for English as a Second Language students who want to continue to improve writing, grammar, and reading skills for job success, career advancement, academic success, or personal enrichment. ESL students entering the course should be able to read short texts and write a simple paragraph. They should know the basic rules of grammar and spelling. During the course, students will read intermediate- level texts and create short (2-3 paragraph) compositions while applying more complex grammar and sentence variety. Students will develop knowledge of word root, including affixes and develop knowledge of academic word lists. This course does not apply to the Associates Degree.

Lab Hours: 108.0

Transfer: Not transferable

ESL 010.9 ESL level 5 Bridge for College and Job Success (0.0 Units) This course is designed for non-native speakers of English who are approaching advanced level English. The focus of the course is to improve English skills for career readiness, vocational training and for students interested in transitioning to college courses. Students will practice advanced level writing, grammar, listening, and speaking as it plays naturally in the workplace or in an academic setting. Students will be learning skills, such as interviewing skills, resume writing, and speaking confidently at work or in an academic setting. Recommended Preparation: AENG 10.7

Lab Hours: 54.0

Transfer: Not transferable

ESL 012 ESL Basic Computer Literacy & Keyboard (0.0 Units)

This noncredit ESL course is designed for nonnative speakers of English with very little English skills who would like to learn the basics of keyboarding and computer skills that are needed for success in the workplace, in academic environments, career advancement and personal enrichment.

Lab Hours: 108.0

Transfer: Not transferable

ESL 012A Computer Literacy Skills Level 3 (0.0 Units)

This ESL noncredit course is designed for students at the preintermediate level of English who have some experience with computers and keyboarding. The course will focus on expanding on computer basics such as files and folders. Students will expand on their skills on MSWORD. Students will learn to open an email account, read, write, and send email with attachments.

Lab Hours: 108.0 Transfer. Not transferable

ESL 012B Computer Literacy Skills Level 4 (0.0 Units)

This course is designed for non-native speakers of English who are at ESL Level 3 The focus of the course is to expand and develop basic computer knowledge using the most current Microsoft OS for students wishing to increase technology skills. Student will learn basic MS Office programs. This course will not apply to the Associates Degree. Recommended Preparation: ESL 012A Lab Hours: 54.0

Transfer: Not transferable

ESL 12A Basic Computer Literacy (3.0 Units)

This course is designed for ESL students who have very little computer literacy skills and keyboarding skills. The focus of the course is to develop keyboarding skills and language skills computer usage. Students will learn computer uses for educational purposes. This course will not apply to the Associates Degree.

Recommended Preparation: Completion of AENG 10.4 or above or

qualifying test score.

Lecture Hours: 54.0

Transfer. Not transferable

ESL 12B Basic Computer Literacy (3.0 Units)

This course is designed for non-native speakers of English. The focus of the course is to expand and develop basic computer knowledge for ESL educational purposes. This course will not apply to the Associate Degree. Pass/No Pass.

Recommended Preparation: ESL 12A strongly recommended. Lecture Hours: 54.0

Transfer. Not transferable

ESL 26A Listening & Speaking Level 2.5 (4.0 Units)

This course is for English as a Second Language students who have a level two proficiency. Student entering the course can communicate in simple and routine English and have the basic knowledge of common words and phrases. The course focuses on developing a degree of fluency when speaking to native speakers of English. Students learn to understand short spoken or recorded passages. Speaking skills include exchanging ideas and expressing opinions using a variety of speaking techniques to develop speaking fluency. This course will not apply to the Associates Degree.

Lecture Hours: 72.0

Transfer. Not transferable

ESL 26B Grammar, Writing, and Reading Level 2.5 (4.0 Units)

This course is for non-native speakers of English who can understand common words, phrases, and expressions that frequently occur in familiar situations. Students will learn to develop strategies in reading and writing. Students will summarize short reading passages. Students will write short paragraphs using correct grammar, writing conventions and learned vocabulary. This course will not apply to the Associates Degree.

Lecture Hours: 72.0 Transfer. Not transferable

ESL 36A Listening & Speaking Level 3 (4.0 Units)

This course is for non-native speakers of English who are entering the intermediate level of English. In this course, students continue to develop speaking fluency and listening skills. They learn to deliver presentations, learn to use academic vocabulary and expressions in various social and academic contexts. This course will not apply to the Associate Degree. Recommended Preparation: ESL 26A or Successfully completed any Pre-Intermediate level ESL coursework or equivelent.

Lecture Hours: 72.0

Transfer. Not transferable

ESL 36B Grammar, Writing & Reading Level 3 (4.0 Units)

This course helps non-native English students entering a Low-Intermediate level in reading, writing and grammar. Students will be introduced to a variety of reading strategies and skills to improve English proficiency and reading comprehension. Students will write short paragraphs on a variety of topics. They learn to apply principles of level appropriate grammar as they write. This course will not apply to the Associate Degree.

Recommended Preparation: ESL 23 or Successfully completed any Pre-Intermediate level coursework or placement scores.

Lecture Hours: 72.0 Transfer: Not transferable

ESL 38A Listening and Speaking Skills Level 4 (4.0 Units)

This course is designed for ESL students who wish to continue developing listening and speaking skills in English. Students practice a variety of speeches on academic topics and job related activities, such as role play, simulation exercises, and conversational activities. Students practice giving opinions and reaching agreement. Students use listening comprehension skills at the high-intermediate level and decode lectures delivered at this level. This course will not apply to the Associate Degree. Recommended Preparation: ESL 36A or appropriate score on ESL Assessment

Lecture Hours: 72.0 Transfer: Not transferable

ESL 38B Grammar, Reading, and Writing Level 4 (4.0 Units)

This course helps non-native English students entering a High Intermediate level in reading, writing and grammar. Students will learn a variety of reading strategies and skills to improve English proficiency. Students will write compositions on a variety of topics. They learn to apply principles of grammar as they write. Grade Option This course does not apply to the associates degree. This course will not apply to the Associate Degree.

Lecture Hours: 72.0 Transfer: Not transferable

ESL 43B High Advanced Reading and Vocabulary (4.0 Units)

This course is designed for non-native speakers of English. Skills include developing essays from longer reading passages. Students will respond to reading passages, reinforce vocabulary building and comprehension. This course will not apply to the Associate Degree. Grade Option. Lecture Hours: 72.0

Transfer: Not transferable

ESL 45A Cross Cultural Communication Skills (3.0 Units)

This course is designed for non-native speakers of English who wish to understand cultural differences of North American society. Course focus is on broadening intercultural understanding for students living and working in the USA. Topics focus on different aspects of mainstream North American cultures encountered in a work or social setting. This course will not apply to the Associate degree. Grade Option. Lecture Hours: 54.0

Transfer: Not transferable

ESL 49A Listening and Speaking and Pronunciation Level 5 (4.0 Units)

This course is designed for ESL students who have successfully completed any Level 4 listening and speaking course. Students will practice real world academic language skills. Emphasis is presentation skills, listening to academic passages and developing pronunciation and intonation skills in an academic and professional settings. This course will not apply to the Associate Degree. Grade Option. Lecture Hours: 72.0

Transfer: Not transferable

ESL 49B Grammar, Writing & Reading Level 5 (5.0 Units)

This course is designed for ESL students approaching the advanced level of English. Course provides review, practice and expanded study of academic reading skills. Course covers 300-500 word essays composing of complex paragraphs with advanced grammar, vocabulary, punctuation on academic topics. This course will not apply to the Associate Degree. Lecture Hours: 72.0; Lab Hours: 54.0 Transfer: Not transferable

ESL 50A Advanced Academic Communication Skills Level 6 (4.0 Units) This course is designed for advanced level ESL students to successfully participate in communicative situations in a college or job setting. Students will practice academic language by developing effective listening and speaking skills related to academic or professional context. The emphasis is on lecture note taking, formal speeches, small group and class discussions. Lecture Hours: 72.0

Transfer: Not transferable

ESL 50B Advanced Writing, Grammar and Reading Level 6 (5.0 Units) This course is designed for the advanced level ESL student who wishes to develop a well-organized essay on a topic, including a thesis and supporting details. Emphasis will be on advanced level sentence structure, grammar, punctuation, and editing skills. In addition, students will learn to apply active reading strategies and effective study skills. Lecture Hours: 72.0; Lab Hours: 54.0 Transfer: Not transferable

Program Learning Outcomes

Program Learning Outcomes (PLOs) are statements of the kind of learning a program hopes a student will achieve. The PLOs describe the knowledge, skills, problem-solving, communication and values that apply to all certificates and/or degrees within that program.

Upon completion of this program, students should be able to:

- 1. Demonstrate fundamental reading, writing, listening, and speaking skills in English.
- 2. Demonstrate basic reading, writing, listening, and speaking skills in English.
- 3. Demonstrate language skills and knowledge of business etiquette to succeed in a work or academic environment.
- Demonstrate intermediate level proficiency in reading, writing, speaking, and listening.